

 COMMUNITY COLLEGES AND WORKFORCE DEVELOPMENT <small>WORKSOURCE OREGON</small>	<h2 style="margin: 0;">COMMUNITY COLLEGE PROGRAM AMENDMENT FORM</h2> <p style="margin: 0;">(For changes to State Approved Associate of Applied Science degree, AAS option and Certificate of Completion programs)</p>
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This form should be completed electronically and the boxes will expand to accommodate text.
 Current instructions, forms, handouts and other useful resources are located at
<http://www.ode.state.or.us/search/results/?id=231>

College:	Clackamas Community College	Date	12/12/2016
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CAREER LEARNING AREA	
<input type="checkbox"/> Ag, Food & Natural Resource Systems	<input type="checkbox"/> Health Services
<input type="checkbox"/> Arts, Information & Communications	<input type="checkbox"/> Human Resources
<input checked="" type="checkbox"/> Business & Management	<input type="checkbox"/> Industrial & Engineering Systems

PROGRAM INFORMATION					
<i>APPROVED</i> Program Title <small>(For Official Program Title, refer to your directory at http://www.ode.state.or.us/search/results/?id=232)</small>	<i>APPROVED</i> CIP Code <small>(Include 7th & 8th digits used for OCCURS reporting.)</small>			<i>APPROVED</i> Recognition Award	<i>Current</i> Credits
	<small>6-digit CIP</small>	<small>7th digit</small>	<small>8th digit</small>		
AAS Title: Retail Management	52.1803	1	*	<input checked="" type="checkbox"/> Associate of Applied Science (AAS) Degree	90-92
Option Title**				<input type="checkbox"/> <i>OPTION</i> to AAS Degree	
Certificate Title: <i>Within</i> AAS Degree? <input type="checkbox"/> Yes** <input type="checkbox"/> No				<input type="checkbox"/> Certificate of Completion	

**Enter name of base degree in 'AAS Title' box

TYPE OF PROGRAM AMENDMENT		
<small>(Check ALL That Apply)</small>		
<input type="checkbox"/> New Program++	<input type="checkbox"/> Curriculum Revision	<input type="checkbox"/> Revision in Program Credits
<input type="checkbox"/> Title Change for Program		<i>Proposed Total Credits:</i> <input style="width:50px;" type="text"/>
<i>Proposed AAS Title:</i> <input style="width:90%;" type="text"/>		
<i>Proposed OPTION Title:</i> <input style="width:90%;" type="text"/>		
<i>Proposed Certificate Title:</i> <input style="width:90%;" type="text"/>		
<input checked="" type="checkbox"/> SUSPENSION of Program	<small>Reason for Suspension:</small> Lack of Faculty Resources: Statewide Advisory Committee approval	
Suspension Effective Date:	07/01/2017	

++If new program is an additional award for an existing degree or certificate, complete 'Program Information' section for existing program.


CURRICULUM AMENDMENT

[List in a Defined Sequence of Courses Format, e.g., Quarter-to-quarter mapping.
For a New Program, complete the Proposed Curriculum section only.]

CURRENT CURRICULUM 2015-16 [List entire curriculum as last approved]				PROPOSED CURRICULUM 2016-17 [List only course(s) to be amended]			
Course Number	Course Title	Clock Hours	Credits	Course Number	Course Title	Clock Hours	Credits
Fall Term							
BA-104	Business Math	33	3				
BA-131	Introduction to Business Computing	44	4				
BA-285	Human Relations in Business	44	4				
WR-101 or WR-121	Communication Skills: Occupational Writing English Composition	33 44	3 4				
--- --	Any BA/BT/HD course not already included in the Retail Management program	11	1				
Winter Term							
BA-206	Management Fundamentals	44	4				
BA-111 or BA-211	General Accounting I Financial Accounting I	44 44	4 4				
BA-214 or BA-205	Business Communication Business Communications with Technology	33 44	3 4				
BA-223	Principles of Marketing	44	4				
Spring Term							
BA-217	Budgeting for Managers	33	3				
BA-224	Human Resource Management	44	4				
COMM-111	Public Speaking	44	4				
--- --	Any BA/BT HD course not already included in the Retail Management program	44	4				
Fall Term							
BA-249	Retailing	33	3				
BA-251	Supervisory Management	33	3				
HE-261	Community CPR	11	1				
COMM-140	Intercultural Communication	44	4				
--- --	Any BA/BT HD course not already included in the Retail Management program	33	3				
Winter Term							
BA-112 or BA-212	General Accounting II Financial Accounting II	44 44	4 4				
BA-226	Business Law I	44	4				
EC-200 or EC-201 and EC-202	Introduction to Economics Principles of Economics: MICRO Principles of Economics: MACRO	44 44 44	4 4 4				

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Ilene Spencer
Office of Educational Improvement & Innovation
255 Capitol Street NE
Salem, OR 97304

COMM-105	Listening	44	4			
Spring Term						
BA-124	Negotiation	33	3			
BA-238	Sales	44	4			
BA-261	Consumer Behavior	44	4			
BA-280	Business/CWE	108	3			
--- ---	Any BA/BT/HD course not already included in the Retail Management program	11	1			
TOTAL CURRENT CREDITS:		90-92		TOTAL PROPOSED CREDITS:		
College Contact	Pamela Akini			Telephone No.	503-594-3196	
E-Mail Address	PamC@clackamas.edu			Fax No.		
Chief Academic Officer or CTE Dean Signature				Date		

College Contact	Pamela Akini			Telephone No.	503-594-3196	
E-Mail Address	PamC@clackamas.edu			Fax No.		
Chief Academic Officer or PTE Dean Signature					Date	1/19/17

 For Department of Education Use Only

EII Education Specialist Signature		Date	
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Approved		Disapproved	<i>Comments:</i>
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Send completed form to:
 Ilene Spencer
 Office of Educational Improvement & Innovation
 255 Capitol Street NE
 Salem, OR 97304

Program Name: Retail Management

Program Type: AAS

Plan Implementation Date: January 1, 2017

of Students in Program: 18

Source: AAS Retail Actively enrolled by Program F16.xlsx. (see attached)



AAS Retail Actively
Enrolled Students B

Teach out Plan:

Current students will be able to complete the AAS Retail management within five years catalog years, through a teach-out process. All courses in the AAS remain available as part of the other ongoing programs in the Business, Computer Science Department.

Students wishing to return to the program (but not enrolled at the time of termination) may apply all of their earned credits directly the AS Business. No additional classes are required for this degree completion option.

Communication plan with students:

An email will be sent to current Students by the Retail Management lead faculty this spring about the impending suspension of the AAS Retail Program.

The AAS Retail Management has not been in the catalog for 3 years, so the communication of the suspension for future students is not required.

Further communication from students will directed to the Business and Computer Science chair and then forwarded to the appropriate faculty.